**Beverly Woods Elementary School**

**PTA Committee Head Meeting**

**Thursday, January 12, 2017 at 7:45 am**

**Minutes**

**Present:**

Michele Turner, President; Jennifer Briggs, Treasurer; Heather Nalls, VP-Events; Jayme Downey, VP-Programs; Melissa McDonald, Audit; Rett Liles, Advocacy; Amy Millikan, Secretary, Caroline Horne and Kelly Dowdy, Staff

Amy Burton Allyson Anderson Nicole Payne Christina Baldauf

Lindsey Wells Geoff Palmer Suzanne Barnhardt Dawn Obarowski

Terri Beans Holly Alexander Elizabeth Stalling Janelle Nash

1. **Call to Order (Michele Turner)**

Meeting called to order at 7:49 am

1. **Approval of Minutes (Michele Turner)**

December 8, 2016 Committee Head Meeting minutes approved.

1. **Report of Officers**
2. **President’s Report (Michele Turner)**

**Phase 2 Reassignment Update:** Ann Clark is visiting each school to implement a second survey with input from school representatives (SLT, PTA BOD, faculty and staff); Discussion was about Clark’s continued pursuit in reassignments to improve diversity in CMS; incoming superintendent reports that he is not a proponent of changing boundary lines instead investing resources and expanding community partnerships for Title 1 schools; Board meeting in June and incoming superintendent arrives in July; Recommendation to help educate families with info from One Meck and CMS Families United and district meeting at South Meck Tues, Feb 7 at 7 pm.

**Superintendent Clark visits Beverly Woods Elementary:** Friday, Jan 13 to meet with school leadership (SLT, PTA BOD, faculty & staff)

**Assistant Teacher Recognition:** discussion about PTA providing fair and equal treatment to assistants, EC staff, administrative support, specials teachers, and custodial staff. This includes recognition from coffee cart to lunches to holiday bonuses. Caroline Horne had input from faculty and staff and acting as a liaison; Horne shared idea of “extras” being paired with a classroom and be included in parties, recognition and bonus; Heather Nalls suggested grade level collection & dispersement. Allyson Anderson said need more communication from room parent to parents; Michele agreed to look at the number of BWE staff and a plan to pair people with a classroom.

**Assistant Teacher Coffee/Breakfast:** scheduled for Feb. 23 at 9 am; Michele to talk to Dawn Shamp

**2017-18 PTA Committee Heads:** Michele is reaching out to current committee heads to gauge their interest in a leadership role next year; Michele is keeping record of responses

**Make up Days:** Jan 24 and Feb 17 are make-up days – school will be in session

**B. Principal’s Report (Caroline Horne)**

**Kelly Dowdy’s Departure**: departure date Jan 13; Kelly shared it was a compliment to be sought after for principal job at Elon Park; a difficult decision and mixed feelings to leave BWE; feels like she has gained the necessary experience working at BWE and with Caroline Horne.

**Assistant Principal Search**: job has been posted and Caroline has already received inquiries including 3 or 4 that are good applicants; big interview team including rep from SLT, PTA, literary facilitator, teacher from each grade level including assistants; asking for input on profile & needs/wants; hope to interview week of Jan 23.

**Talent Development:** word that Barringer, TD magnet school, has different, strong vision for program; BWE program is seeing improved TD results this year with more instruction in the classroom and holding kids accountable

**Science:** Lisa Lackey is amazing, exceeding expectations with Paideia, working with UNC-G professor, and looking at bringing back Robotics

**Character Ed**: did not receive recent recognition and renewal with CEP (Character Exceptional Program); hope that counselor, Sheree Harper can make improvements

1. **VP of Programs (Jayme Downey)**

**Angel Tree:** very successful, served 10 BWE families

**D. VP of Events (Heather Nalls)**

**Science Fair:** chair, Allyson Anderson reported that judging will be Mon, Jan 30; needs 14-21 volunteers; sending out Sign-up Genius

**Girls Night Out:** Chair, Lindsey Wells reports the date Friday, February 24; theme: Hollywood; invitations going out soon

1. **New Business (Michele Turner)**

**Swoozies:** donated $250 through promotion benefitting BWE

**Yearbook:** purchase opportunity coming soon online and by check; will publicize in Eblast, communication pocket, room parent email

1. **Meeting adjourned at 8:51 am (Michele Turner)**